

## Home and Community-Based Services (HCBS) Rules CONCEPT FORM

Vendor name	NCI Affiliates, Inc. & Achievement House, Inc.
Vendor number(s)	HT0415, HT0229,
Primary regional center	Tri-Counties Regional Center
Service type(s)	Adult Day Program and Work Activity Program
Service code(s)	505, 954
Number of consumers currently serving and current staff to consumer ratio.	Adult Day Program- 55 with a 1:6 Ratio Work Activity Program- 23 with no Ratio
Have you or the organization you work with been a past recipient of HCBS Funding?	No
Please provide a brief description of the service/ setting that includes what a typical day consists of and how services are currently provided; include barriers to compliance with the HCBS rules.	<p>NCI are looking towards establishing more use of the person centered thinking tools to assist not only the individuals we serve but also the families and staff we support to be at the heart of decision-making. We recognize the importance of utilizing the tools that have continued to be taught at the Regional Center Level and hope to establish a leadership staff person that can provide ongoing training and support to the staff persons at our agency level to better support the individuals we currently serve.</p> <p>Using the funds to help hire and retain an onsite trainer would help keep current in the trainings of the PCT Community while ensuring the persons are given an opportunity to use the tools that will teach their support system how to better support them on a daily basis.</p>
Identify which HCBS federal requirements this concept addresses that are currently out of compliance.	As an agency, we strive to be person centered but often lack the training to all support staff to utilize the tools. Having a trainer on site to provide ongoing training to support staff, families and give individual more of a voice to express their needs.
Narrative/description of the concept; include justification for the funding request and explain how the concept would achieve proposed outcomes.	1) NCI's work activity program is working towards meeting each person's desire to learn work skills that are more person centered focused and assisting them with either staying in house or working towards accessing the community. Using the PCT tools NCI will be able to develop more strategic plans with Individuals.

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	<p>2) Our Adult Day Program operates at a 1:6 ratio, with a diverse group and range of ages. Some individuals seek more community service opportunities and integration, while others prefer to stay at the facility and participate in sedentary activities. NCI would like to offer additional opportunities for community integration to individuals that meet their needs and goals, including employment skills by offering opportunities that include volunteering and paid work choices. In order to help create clear paths, NCI hopes to facilitate a more Person Centered approach with each person. This will foster an attitude of independence and choices in their life that allow them to learn and participate in daily activities outside of the program.</p> <p>The goal would be to bring on a PCT Trainer that could provide ongoing support to everyone impacted by the program. This person would continue to support management staff and direct support staff to better utilize the PCT tools that allow individuals more say in their planning process.</p>
<p>Please describe your person-centered approach<sup>1</sup> in the concept development process; how did you involve the individuals for whom you provide services?</p>	<p>Currently NCI dabbles in the use of PCT tools, but could benefit greatly by allowing more individuals planning process through the use of PCT tools.</p>
<p>Does the concept address unmet service needs or service disparities? If so, how?</p>	<p>Yes, the concept works to facilitate a more person centered approach to help individuals be more at the heart of their planning. This will not allow people to choose their own path, but also show case the people that are important, the dreams they want to achieve and allow others to know how to better support them.</p>
<p>Estimated budget and timeline; identify all major costs and benchmarks — attachments are acceptable.</p>	<p>To hire and retain a staff person that is a trainer or could become a trainer with an educational background. We estimate the wages would be about \$75,000 for an annual salary.</p>

<sup>1</sup> A person-centered approach emphasizes what is important to the individual who receives services and focuses on personal preferences, satisfaction, and choice of supports in accessing the full benefits of community living. For more information regarding person-centered practices, please visit [www.nasdds.org/resource-library/person-centered-practices](http://www.nasdds.org/resource-library/person-centered-practices).

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Total requested amount.	\$ 75,000
What is your plan for sustaining the benefits, value, and success of your project at the conclusion of 2018-19 HCBS Funding?	Utilizing the person to continue in training, compliance and oversight of case management in not only the Adult Day Program and Work Activity Program but in other areas as needed.