

**Home and Community-Based Services (HCBS) Rules  
Enclosure C**

**COMPLIANCE EVALUATION**

Vendor name	Ritz Vocational Adult Day Program
Vendor number(s)	PP6345
Primary regional center	San Gabriel Pomona Regional Center
Service type(s)	Vocational Day Program
Service code(s)	055, 880
Number of consumers currently serving and current staff to consumer ratio.	38 1:2
Have you or the organization you work with been a past recipient of HCBS Funding?	No
Please provide a brief description of the service/ setting that includes what a typical day consists of and how services are currently provided; include barriers to compliance with the HCBS rules.	<p>Ritz Vocational staff begin their day with daily exercise in the morning then proceed to take clients out for job development. Each staff carries a backpack full of community care licensed required items making them easily identifiable in the community. Business owners see these groups and immediately assume our clients have a disability and are less likely to engage with us. Community care licensing has been a barrier for our clients in leading to or obtaining a job.</p> <p><u>Transportation.</u> Currently we are connecting people to our local community but we are limited to offer the full scope of the community integration due to transportation barriers. We can only rely on public transportation and it is not an effective way to explore work opportunities.</p> <p><u>Training.</u> We support our staff in their professional development but we would like to increase their knowledge base in customize employment, networking, and community engagement. We are currently receiving the Person Center Training however we need to continue the training to ensure implement of its concepts, strategies and plans for our clients as every client's life is unique.</p> <p><u>Advocacy.</u> We have an established advocacy group that offers leadership training. We would like to provide additional supports in helping people to exercise their rights to live self determined lives.</p> <p>We have an array of volunteer opportunities for our clients yet we are not able to provide additional supports for those offered competitive employment. Our need for accessible transportation, additional staff training and the ability to train our clients to network with their potential coworkers in the community will enhance the quality of our services to securing and maintaining employment</p>

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<p>Identify which HCBS federal requirements this concept addresses that are currently out of compliance.</p>	<p>Federal Requirement #1 Federal Requirement #2 Federal Requirement #3 Federal Requirement #4 Federal Requirement #5</p>
<p>Narrative/description of the concept; include justification for the funding request and explain how the concept would achieve proposed outcomes.</p>	<p>When Ritz Vocational removes Community care licensing we will be able to support clients in the community without the stigma of clients being looked at as “developmental disabled”.</p> <p>A Supportive Employment component can benefit the clients by offering opportunities to transition into mainstream work environment, provide job coaching support, and assist in employment retention in the working environment. Our goal is to help the client gain paid and competitive employment.</p> <p>If Ritz Vocational has company vehicles, we expand the clients work opportunities. We can support client choice in the location of their job, transport them to their interviews and work. We will not be restricted with only the use of public transportation accessible locations.</p> <p>Receiving customized employment training, our staff will understand and implement new concepts on how to support clients with modify jobs and tasks.</p> <p>With compliance funding Ritz Vocational staff can receive person center training, job coaching at client employment site and job retention. Our staff will also be trained to address behaviors through non-violent crisis intervention training – Crisis Prevention Institute (CPI). It will aid in the staff knowing how to reduce the clients triggers at their place of employment. Our goal is to help create a safe environment and address behaviors that could potentially result in the client losing their job.</p> <p>With client training, our clients will benefit and become more independent, make informed decisions, advocate for themselves and be self-confident. Clients will be encouraged to speak for themselves and be respected for what they can contribute and not be seen for their disability.</p> <p>We can also support clients at their job sites and transition them from a day program to DOR; It will help clients retain their jobs and we could continue to support clients at work with the staff of their choice.</p>
<p>Please describe your person-centered approach<sup>2</sup> in the concept development</p>	<p>For assigned daily activities, we would focus on what the client wants to do and what skills they have. We schedule based on their specific interest and work to discover what</p>

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<p>process; how did you involve the individuals for whom you provide services?</p>	<p>they want to do as a career. Ideally, we would incorporate person centered planning into their work environment and daily aspects of their lives. If client don't know what they can do and want for job, we can help them develop their interest. By exploring to different tasks, clients learn what interested them.</p>
<p>Does the concept address unmet service needs or service disparities? If so, how?</p>	<p>Yes. Adding the supportive component will help client's transition from day program to paid competitive employment and help them to be contributing members of their community. We can use the company vehicles take clients to work and interviews which would expand employment opportunities. With additional person center training, strategies and implementation, staff can strengthen each clients quality of life. It will allow the client's to advocate, know their rights and how to exercise it. With customized employment training, staff can help fill the gap between what is challenging for the client and modify the job to help the client to be successful and meet the need of the employer. With enhanced CPI training to our clients, we can help client maintain their job, help create a safe work environment and support the person's desire for a career</p>
<p>Estimated budget and timeline; identify all major costs and benchmarks — attachments are acceptable.</p>	<ul style="list-style-type: none"> <li>. Remove CCL and notify vendor regional center \$1000 and 6 months of time.</li> <li>. To add Supportive employment and vendor with DOR and all employee trained with, it will required \$52000 for program design and 12 months of time(\$8000 for set up non profit with an attorney; \$8000 program; Government fee \$1000; \$35000 staffs training on Supportive Employment)</li> <li>. To training the staff with customized employment, It will need \$12000.</li> <li>. To add the person center training for all staffs, it will required \$20000 and need 12 months.</li> <li>. To add 3 company vehicles, with one be wheel chair accessible, we need \$110000. It will need 3-4 months.</li> <li>. Fuel/mileage/DMV fee \$7500</li> <li>.Supportive Employment Specialist/Coordinator \$40000.</li> </ul>
<p>Total requested amount.</p>	<p>\$242500</p>
<p>What is your plan for sustaining the benefits, value, and success of your project at the conclusion of 2018-19 HCBS Funding?</p>	<p>Support our clients on what is important to them in order to enhance their lives, encourage employment with paid or non paid job to maximize their potential and be a productive community members. To engage with community and to lead productive meaningful lives.</p>