

**Home and Community-Based Services (HCBS) Rules
COMPLIANCE EVALUATION**

Enclosure C

Vendor Name	Koen Family Industries LLC
Vendor number(s)	HS1123
Primary regional center	San Andreas Regional Center
Service type(s)	Adult Residential Facility
Service code(s)	915
Number of consumers currently serving and current staff to consumer ratio.	6 Consumers 1:2 Staff/ Client Ratio
Have you or the organization you work with been a past recipient of HCBS Funding?	No
Please provide a brief description of the service/ setting that includes what a typical day consists of and how services are currently provided; include barriers to compliance with the HCBS rules.	<p>The Home provides supports Individuals with different levels of cognitive abilities and adaptive functioning skills. Some need verbal prompts while others need full assistance with ADLs, feeding and walking. Three of the individuals we support have behavior challenges ranging from verbal abuse, self-injurious behavior to the potential for physical violence. A typical weekday (without multiple behavior issues) is as follows: 5am-9:30am, awaking Individuals and assisting them with ADLs, feeding and driving to Day Programs. 3-6:00pm: Individuals arrive home, toileting and dinner. 8:30-9pm: Individuals go to their rooms.</p> <p>HCBS Barriers: Inadequate staffing, some individuals are low functioning and need total assistance and supervision. Community access is infrequent because the house has to move as a single unit; not all individuals are interested in doing the same outside activity. Individuals do not choose what they eat during meal time. Individuals do not choose when they wake up in morning. Individuals do not choose what time they go to Day Program. Individuals do not choose what time they do activities. The Individuals do not have autonomy.</p>
Identify which HCBS federal requirements this concept addresses that are currently out of compliance.	#1-5 and 7-10

<p>Narrative/description of the concept; include justification for the funding request and explain how the concept would achieve proposed outcomes.</p>	<p>Concept: To become CARF accredited: Contract with a consultant to assist the home in applying and going through the process to become CARF compliant. The home would qualify for additional supports, employment opportunities and be an example of Person First Planning. CARF would make Homes more likely to sustain HCBS compliance.</p> <p>Employment Program Design Consultant: Collaborate with consultant to create an employment Program Design for the Home. Once approved the Individual and the Home benefit from program.</p> <p>Create a position for an <i>In-Home Activities Liaison</i>: This will be a staff member with exceptional abilities to connect with Individuals. Possess the enthusiasm need to encourage Individual to engage in their community in order to live up to their full potential. Provide transportation and support for individual’s outside of the home activities and employment.</p> <p>Provide Continual Staff Training Process: Contract with a certified Person-Centered Planning instructor to create and facilitate a goal oriented 40-hour schedule and agenda to provide weekly staff trainings. Some of our goals: Effective Communication, learning how to listen to individuals concerns from the Person First approach. Staff would learn how to more effectively interact with individuals. Being taught that the Individuals behaviors are responses to frustrations within their environment. How to create Person First thinking Plans. Learning skills to prevent behaviors, to provide more independence to Individuals. Make Person Centered thinking a central part of the way we operate the home, support and service Individuals.</p> <p>Continual Individual Training by Staff: Train Individuals to gain more independence, e.g. being responsible for a room key, learning how unlock their room door, making healthy food choices, deciding how to spend, manage, account for financial resources, encourage Individual to make their spaces a reflection of their lifestyle.</p> <p>Provide one on one outings for Individuals: The purchase of a handicapped accessible electric vehicle would allow us to provide transportation for Individuals so they are able interact with their community how they choose and with whom they choose.</p>
<p>Please describe your person-</p>	<p>Our Person-Centered approach would be to make the</p>

<p>centered approach² in the concept development process; how did you involve the individuals for whom you provide services?</p>	<p>Individual front and center of any planning process. To be patient and allow them to speak their mind or express themselves in the best way they can with the goal of supporting them in reaching their full potential. Our approach would be to ensure the Staff fully understand their role and responsibility to the Individual is to put their want and needs first. A good and bad day is in reference to the Individual and not the Staff. Through person centered approach we record their daily learning through learning logs. From this process, we can gain knowledge on actions that have been tried. This information will be utilized to develop Person Centered Service Plan that will support the Individual and be in compliance with the Final Rule.</p>
<p>Does the concept address unmet service needs or service disparities? If so, how?</p>	<p>The concept does not address all Individuals' unmet service needs. Some Individuals are lower functioning than other. Some Individuals may not be afforded the same types of opportunities for employment.</p>
<p>Estimated budget and timeline; identify all major costs and benchmarks--- attachments are acceptable.</p>	<p>BUDGET (see attached) Benchmarks and timeline: Approved Employment Program Design, CARF Accreditation. Within 4 months of receiving grant, 50% of the Individuals we services will be working at a paying job of their choice and capability a minimum of 20 hours per month. 100% of Individual will be participating in one on one community activities of their choice at least 4 time per month. Activities will be documented through the use of traditional data collection i.e. record keeping, video and photographs.</p>
<p>Total requested amount.</p>	<p>\$204,602.00</p>
<p>What is your plan for sustaining the benefits, value and success of your project at the conclusion of 2018- 19 HCBS Funding?</p>	<p>Sustainability Plan: Proper staff training will encourage trained staff continuity. A properly maintenance electric vehicle will stay in service for serval years. CARF Accreditation will qualify the Home for additional employment grants and opportunities. Approved Employment Program Design will help to sustain employment with Internship Program. Incentive Program payments to Home can offset cost by \$22,500.00 over a twelve-month period. Employed Individuals can pay for their own outings.</p>