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| Vendor name | Green Oak Developmental Center |
| Vendor number(s) | HB0495 |
| Primary regional center | Regional Center of the East Bay |
| Service type(s) | Adult Day Program, Transportation, Nonmobile Supplement |
| Service code(s) | 510, 880, 110 |
| Number of consumers currently serving and current staff to consumer ratio. | 57 individuals Current staff to consumer ratio: 1:2 total care, 1:3 |
| Have you or the organization you work with been a past recipient of HCBS Funding? | No |
| Please provide a brief description of the service/ setting that includes what a typical day consists of and how services are currently provided; include barriers to compliance with the HCBS rules. | <p>The program works with individual adults from the age of Twenty-two and older (including seniors). The spectrum of services: individuals that are developmentally disabled with some medical issues; restricted health care needs (which is overseen by a Licensed Vocational Nurse and Registered Nurse), Total Care, Ambulatory & Non- Ambulatory as well as Blind Individuals.</p> <p>Individuals are given opportunities of two to three items choices majority of the time. As a adult day program, the individuals arrive and exercise or small group work at 9:00AM. 9:30AM they go to their assigned classrooms and work on activities and their ISP goal's with the staff. 10AM the hygiene tasks are done and snack break. After they return to their activity or go out for their outing. Lunch 12-12:30PM. After lunch the individual continues and/or do their final activity or ISP goals. End of day: hygiene tasks and preparation to go home.</p> <p>Barrier: Due to the structured staffing, change and choices is difficult at times. There are assigned staff majority of the time to maintain consistency and continuum of care. Special requests are difficult to move forward with their choice due the staff needing to take into consideration the needs, health and safety of all the individuals in the group. A personalized approach is expected and as much as possible provided depending on the ability of the staff to manage those needs. Example: A float staff that could pull the individual aside from the group and work with him/her to receive the choice of the individual, including traveling outside of the facility. If he/she would prefer an alternative activity, they might not be given the opportunity to because the lack of vehicles. With smaller vehicles, various outings in a day rather than one big outing would be possible. The ability to have staff teach the individuals employment training functions who would like to work out into the community is a goal, but at this time the development and training needs to be overseen and provided to the staff. We would like to have staff trained in ASL for the individuals that are learning to communicate through sign language. Communication systems and boards for the individuals to be able to learn</p> |

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| | <p>how to communicate more independently. Instructor training on more centered planning and how to execute a more one to one centered planning for the individuals.</p> |
| <p>Identify which HCBS federal requirements this concept addresses that are currently out of compliance.</p> | <p>In the HCBS federal requirements the individuals are more person centered based. Although we have been doing person centered planning, with more staff at certain times of the day over our current individual to staff ratio, more individual planning and execution can be covered. Giving the staff training on the areas that are lacking and giving more support this can assist the individuals to have more choices in their day to day activities. With getting training and then following through with employment training and helping the individual that would like to find a job in the community would meet the HCBS federal requirements.</p> |
| <p>Narrative/description of the concept; include justification for the funding request and explain how the concept would achieve proposed outcomes.</p> | <p>In order for Green Oak to be up to date in the HCBS federal requirements the proposal is of the following:</p> <ol style="list-style-type: none"> 1.) Green Oak would need a specialized and specific individual who would focus on person centered plans, development, executor and data collector and analyzer 2.) Green Oak would need a PA System to notify individuals when to transition and make a choice to a new classroom or group. The PA System would allow for the individuals to listen to the change in activities, chance in choice making skills after the information was given and a better workflow for all involved. 3.) Green Oak would need more staff training for new and existing employees to keep up with the standards of the Final Rule and person-centered planning. 4.) Green Oak would need electronic devices and software such as: Computers and tablets for the staff and individuals to use. The tablets and computers can also be accessible for the individuals to communicate with each other as part of a communication device as well as an educational device and normalization to the community and around them. The computers can be part of training for work experience. Tablets and computers would also be a tool for the staff to input their notes and tracking to efficiently get things across to the other staff and the home if needed and be with the individuals if needed. 5.) Classroom Materials including hands on workshop tools, Floral Class Tools, Music Development Tools, Science Tools, Animal Care Materials, Kitchen Equipment Tools. 6.) Vehicle – Two-Three electronic vehicle to assist in making more trips to various activities and give the flexibility and assistance to offer more outings in the community. |
| <p>Please describe your person-centered approach¹ in the concept development process; how did you</p> | <p>If Green Oak was able to develop a position for a Person-Centered Planning Specialist (PCPS), this position would take a great time in getting to know the individual by understanding who the person is now</p> |

¹ A person-centered approach emphasizes what is important to the individual who receives services and focuses on personal preferences, satisfaction, and choice of supports in accessing the full benefits of community living. For more information regarding person-centered practices, please visit www.nasdds.org/resource-library/person-centered-practices.

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| involve the individuals for whom you provide services? | and in the past. Questionnaires and surveys will be developed and asked to the individual to greater understand what is important to them and what choice opportunities he would like at Green Oak. PCPS would also identify the best way the individual communicates, best understand and develop or find resources to ensure his/her choices are fully understood and developed based on his wants, needs, choices and desires. Once a person-centered profile has been developed, PCPS will look for resources out in the community and within Green Oak and establish a more personalized program. PCPS will work with the staff to ensure the quality of services and plan is individualized, specialized and work as a team to ensure the choices requested are manageable, measurable and obtainable. With the individual Green Oak will evaluate the success with the data collected how successful the persons choice was for them. Green Oak also will look at all the medical information. Within the program each day, they various choices offered by traveling to different classrooms or different groups that will specialize in specific skills or classes being taught. |
| Does the concept address unmet service needs or service disparities? If so, how? | At this time the concept proposed does meet unmet services needs or service disparities, but also offers growth for each individual. These concepts address opportunities that will assist Green Oak in reaching compliancy for the final rule and person-centered planning. |
| Estimated budget and timeline; identify all major costs and benchmarks —attachments are acceptable. | Please see budget and timeline. |
| Total requested amount. | \$ 121,810 |
| What is your plan for sustaining the benefits, value, and success of your project at the conclusion of 2018-19 HCBS Funding? | If given the opportunity to increase staffing, develop positions, Green Oak will be able to get their existing staff on board to be trained and develop a new routine for the individuals and staff. Having vehicles opens up more opportunities to provide choices out in the community with inclusion. The materials received, and PA System will help in providing transition from activity to activity. All these things will enhance our existing person-centered planning approaches but in a more broad scope! |

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| Vendor name | Green Oak Developmental Center II |
| Vendor number(s) | HB0658, HB0665, |
| Primary regional center | Regional Center of the East Bay |
| Service type(s) | Adult Day Program, Transportation, 1:1, Non-Mobile Supplement, Restricted Health |
| Service code(s) | 510, 880, 110 |
| Number of consumers currently serving and current staff to consumer ratio. | 37 Current staff to consumer ratio: 1:2 total care, 1:3 non ambulatory, 1:4 ambulatory |
| Have you or the organization you work with been a past recipient of HCBS Funding? | No |
| Please provide a brief description of the service/ setting that includes what a typical day consists of and how services are currently provided; include barriers to compliance with the HCBS rules. | <p>The program works with individual adults from the age of Twenty-two and older (including seniors). The spectrum of services: individuals that are developmentally disabled with some medical issues; restricted health care needs (which is overseen by a Licensed Vocational Nurse and Registered Nurse), Total Care, Ambulatory & Non- Ambulatory as well as Blind Individuals. Individuals are given opportunities of two to three items choices majority of the time. As a adult day program, the individuals arrive and exercise or small group work at 9:00AM. 9:30AM they go to their assigned classrooms and work on activities and their ISP goal's with the staff. 10AM the hygiene tasks are done and snack break. After they return to their activity or go out for their outing. Lunch 12-12:30PM. After lunch the individual continues and/or do their final activity or ISP goals. End of day: hygiene tasks and preparation to go home.</p> <p>Barrier: Due to the structured staffing, change and choices is difficult at times. There are assigned staff majority of the time to maintain consistency and continuum of care. Special requests are difficult to move forward with their choice due the staff needing to take into consideration the needs, health and safety of all the individuals in the group. A personalized approach is expected and as much as possible provided depending on the ability of the staff to manage those needs. Example: A float staff that could pull the individual aside from the group and work with him/her to receive the choice of the individual, including traveling outside of the facility. If he/she would prefer an alternative activity, they might not be given the opportunity to because the lack of vehicles. With smaller vehicles, various outings in a day rather than one big outing would be possible. The ability to have staff teach the individuals employment training functions who would like</p> |

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| <p>Estimated budget and timeline; identify all major costs and benchmarks — attachments are acceptable.</p> | <p>Please find attached timeline and estimated budget.</p> |
| <p>Total requested amount.</p> | <p>\$ 121,810</p> |
| <p>What is your plan for sustaining the benefits, value, and success of your project at the conclusion of 2018-19 HCBS Funding?</p> | <p>If given the opportunity to increase staffing, develop positions, Green Oak will be able to get their existing staff on board to be trained and develop a new routine for the individuals and staff. Having vehicles opens up more opportunities to provide choices out in the community with inclusion. The materials received, and PA System will help in providing transition from activity to activity. All these things will enhance our existing person-centered planning approaches but in a more broad scope!</p> |

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