

Home and Community-Based Services (HCBS) Rules CONCEPT FORM

Vendor number(s)	HJ0565, HJ0566
Primary regional center	Inland Regional Center
Service type(s)	Work Activity Program WAP
Service code(s)	954
Number of consumers currently serving and current staff to consumer ratio.	HJ0566 – 122 HJ0565 - 158
Have you or the organization you work with been a past recipient of HCBS Funding?	We received a DDS grant in the 2016-2017 funding cycle for \$132,547 for development of a community based vocational training component within the WAP program.
Please provide a brief description of the service/setting that includes what a typical day consists of and how services are currently provided; include barriers to compliance with the HCBS rules.	Currently, our WAP includes opportunities for paid work and support services with limited community job exploration and work experience. Services are provided at our facility beginning at 8am. All clients sign in and proceed to their WAP group. The group supervisor discusses the paid work opportunity available for that day and what might be available for job exploration and work experience (volunteer) in the community. Clients are given the choice on what they would like to participate in for the day. Based on limited availability, clients choosing the job readiness component may go out to volunteer opportunities, exploration of job families or participate in employment readiness classes. Clients choosing to stay in the workshop receive individual supports if needed. Our current WAP does not comply with HCBS requirements due to the service delivery system and lack of funding that limits the number of clients that can be served in the community. There is no funding available for additional staff, staff training, vehicles, and materials. Clients that wish to find paid work in the community, and meet the criteria, are referred to the Supported Employment program or DOR. The primary barriers are: lack of adequate funding, restrictions on types of service that can be provided under this vendor code and the inability to provide concurrent vocational service to an individual.
Identify which HCBS federal requirements this concept addresses that are currently out of compliance.	#1 #4 – Partially met
Narrative/description of the concept; include justification for the funding request and	In order to comply with requirement #1 and fully comply with requirement #4, we will modify and transition the type of services we provide to increase client choices and

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<p>explain how the concept would achieve proposed outcomes.</p>	<p>options, provide training in community settings and help clients to develop natural support systems. Clients will receive training in vocational readiness, community access, self-advocacy and safety. We will move 90% of clients served in our Perris and Hemet facilities that are receiving WAP services only, to community-based training for all or part of services; provide vocational readiness training and services in natural settings that provide greater access to community resources. We will offer education and training to parents/care providers to help them understand the HCBS requirements, changes to the service system and additional service options. We will work with the business community to provide sensitivity training and education on working with adults with challenges. Staff will be trained in Person-Center Planning related to HCBS requirements and Discovery & Customized Employment certification will be offered. We will expand Exploration, Experience & Job Readiness program that was developed under the previous DDS grant, add the Discovery and Customized Employment component and modify services by becoming vendored under DDS service codes 055 & 102. This will provide additional opportunities for community access, developing natural support systems, multi-layered services, greater natural community-based discovery training and opportunities and give access to a milieu of service choices for clients currently in WAP services. The proposed outcomes over a 2 year period include the following:</p> <ul style="list-style-type: none"> • The 180 clients served by both WAP locations will spend 80% or more of their current level of service hours in community-based training (work exploration, paid or non-paid work experience), assessment, and job readiness training/pre-employment skills training. • Within 24 months transition 85% of clients served in HJ0565 & HJ0566 to other non-site based services.
<p>Please describe your person-centered approach¹ in the concept development process; how did you involve the individuals for whom you provide services?</p>	<p>In order to develop the concept, clients were surveyed on the types of job families they were interested in, focus group discussions were conducted, meetings with the board of directors and management team helped to provide input on satisfaction with services, services and long-term expectations. Each year individual client satisfaction surveys are conducted to identify specific client</p>

¹ A person-centered approach emphasizes what is important to the individual who receives services and focuses on personal preferences, satisfaction, and choice of supports in accessing the full benefits of community living. For more information regarding person-centered practices, please visit www.nasdds.org/resource-library/person-centered-practices.

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	<p>needs/wants, unmet needs, concerns and program objectives for the upcoming year. Program surveys are distributed annually to parents/care providers, results are recorded and shared with stakeholders and the public. Each client, in all programs, has an individual plan that guides the services they receive while at EXCEED. The IHSP is developed from their IPP and with input from the client, Case Manager, CSC and other persons significant to the client. Person-Centered planning focuses on client abilities/strengths with a common vision of the future that is positive and possible.</p>																											
<p>Does the concept address unmet service needs or service disparities? If so, how?</p>	<p>This concept addresses service disparities in a number of areas: The current WAP setting does not support full access of participants to the greater community and receive services in the community. Currently, there are limited opportunities for vocational community training in our area. There is little or no parent/care provider information and training regarding HCBS requirements, the changes in the service delivery system, service options or how to access different services. There is very limited employer sensitivity training and education on working with adults with special needs.</p>																											
<p>Estimated budget and timeline; identify all major costs and benchmarks — attachments are acceptable.</p>	<p>*All benchmarks are from date of funding. *All staff costs include w/c, taxes & benefits.</p> <p><u>Information & Training (Staff/Public/Business/Parents/CP)</u></p> <table> <tr> <td>Staff CE Certifications</td> <td>\$6,400</td> <td>6mos</td> </tr> <tr> <td>Public/Business</td> <td>\$4,130</td> <td>18mos</td> </tr> <tr> <td>Personnel for staff & public trainings</td> <td>\$48,203</td> <td>90days</td> </tr> <tr> <td>Mileage/Transportation</td> <td>\$5,400</td> <td></td> </tr> </table> <p><u>Community Vocational Training Services</u></p> <table> <tr> <td>9 Vocational Trainers</td> <td>\$318,585</td> <td>90days</td> </tr> <tr> <td>1 Integrated Opportunities Developer</td> <td>\$43,022</td> <td>90days</td> </tr> <tr> <td>1 Project Coordinator</td> <td>\$66,900</td> <td>90days</td> </tr> <tr> <td>4 C.E. Specialists</td> <td>\$198,185</td> <td>120days</td> </tr> <tr> <td>2 vehicles & gas/repairs/maint</td> <td>\$72,000</td> <td>6mos</td> </tr> </table>	Staff CE Certifications	\$6,400	6mos	Public/Business	\$4,130	18mos	Personnel for staff & public trainings	\$48,203	90days	Mileage/Transportation	\$5,400		9 Vocational Trainers	\$318,585	90days	1 Integrated Opportunities Developer	\$43,022	90days	1 Project Coordinator	\$66,900	90days	4 C.E. Specialists	\$198,185	120days	2 vehicles & gas/repairs/maint	\$72,000	6mos
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<p>Total requested amount.</p>	<p>\$ 762,825</p>																											
<p>What is your plan for sustaining the benefits, value, and success of your project at the conclusion of 2018-19 HCBS Funding?</p>	<p>We will sustain the programs we are applying for funding for, and become vendored in service codes 055 & 102 within 2 years.</p>																											