

## Home and Community-Based Services (HCBS) Rules CONCEPT FORM

Vendor number(s)	PE2250
Primary regional center	Eastern Los Angeles Regional Center
Service type(s)	Community Integration Training – CIT
Service code(s)	055
Number of consumers currently serving and current staff to consumer ratio.	The D.E.S.I. Community Integration Training Program currently supports 30 consumers at a 1-to-1 service ratio.
Have you or the organization you work with been a past recipient of HCBS Funding?	No. D.E.S.I. has submitted HCBS funding requests in previous years, but was unable to secure funding.
Please provide a brief description of the service/ setting that includes what a typical day consists of and how services are currently provided; include barriers to compliance with the HCBS rules.	Consumers meet with community integration specialists for training sessions in the consumer's community. Instruction is available seven days a week (including nights and weekends) in the form of 3-5 hour sessions. Focus areas include health & wellness; community connections; social skills; money management; travel training and more.
Identify which HCBS federal requirements this concept addresses that are currently out of compliance.	D.E.S.I. is currently out of compliance with requirements 1-4. While requirements reflect foundational practices at D.E.S.I., the organization must make adjust service delivery to ensure all requirements are met fully for every consumer.
Narrative/description of the concept; include justification for the funding request and explain how the concept would achieve proposed outcomes.	<p>D.E.S.I. is requesting training for select directing staff on HCBS compliance topics, such as Person-Centered thinking. Upon certification, they will train the direct service staff. These newly-equipped in-house Person Centered Thinking trainers will assist D.E.S.I in maintaining the PCT culture and making lasting changes in service delivery. D.E.S.I. will also produce an HCBS compliance training video in order to preserve the training knowledge for long-term use in future training sessions.</p> <p>D.E.S.I. will also hire a full-time employment training consultant to address challenges of HCBS compliance in relation to consumer employment goals. Directing staff will seek additional training in areas related to employment. D.E.S.I. will also acquire HIPAA-compliant software to store and access consumer data in a mobile context. D.E.S.I. will also produce video resumes for its consumers who desire to seek employment.</p>
Please describe your person-	D.E.S.I. engaged in discovery efforts intended to bring

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<p>centered approach<sup>1</sup> in the concept development process; how did you involve the individuals for whom you provide services?</p>	<p>consumers and their families into the fold regarding HCBS compliance. These activities include calling consumer families and meeting with consumers/parents in person to discuss current challenges.</p>
<p>Does the concept address unmet service needs or service disparities? If so, how?</p>	<p>Yes. The concept builds on foundational aspects of service delivery by empowering the organization to serve a greater variety of consumers in full HCBS compliance. Consumers will be able to pursue gainful employment in the course of service delivery.</p>
<p>Estimated budget and timeline; identify all major costs and benchmarks — attachments are acceptable.</p>	<ul style="list-style-type: none"> <li>- Funding for full-time employment training consultant, who will work from April 2019 to April 2020, to provide ongoing consultation as necessary- \$45,000</li> <li>- Training for staff related to employment training with regard to Competitive Integrated Employment strategies and consumer goals in relation to HCBS compliance- \$10,000</li> <li>- Production of video resumes for clients - \$10,000</li> <li>- Materials, outreach and production costs for engagement with business community, in order to acquire job and internship sites and bring other stakeholders to the table to support HCBS compliance, to occur by December 2019- \$5,000</li> <li>- Materials, outreach and production costs for outreach to activities to D.E.S.I. consumer families on the subjects related to HCBS compliance - \$2,500</li> <li>- Training for (2) directing staff to participate in “Train the Trainer” certification courses on the subject of Person-Centered Planning (such as those offered by Helen Sanderson Associates, to be completed by July 2019 - \$26,000</li> <li>- Travel reimbursements to support training activities – \$2,500</li> <li>- Production of HCBS Compliance training video will occur by May 2019, and video training will begin in August 2018— \$6,500</li> <li>- Subscription to 1-year of HCBS and HIPAA-compliant mobile data storage and access software, such as a Customer Relationship Management (CRM) provided by Agency Workforce Management, to be completed by May 2019 – \$22,500</li> </ul>

<sup>1</sup> A person-centered approach emphasizes what is important to the individual who receives services and focuses on personal preferences, satisfaction, and choice of supports in accessing the full benefits of community living. For more information regarding person-centered practices, please visit [www.nasdds.org/resource-library/person-centered-practices](http://www.nasdds.org/resource-library/person-centered-practices).

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	<ul style="list-style-type: none"> <li>- Fees for (4) staff to receive CESP (Certified Employment Support Professional) certification: \$1,000</li> <li>- The acquisition of an Assistive Communication device, to be purchased by May 2019, as well as necessary staff training relating to its operation– \$15,000</li> <li>- Materials and staff compensation funding to train consumers on utilizing Assistive communication device on a pilot basis – \$7,500</li> </ul>
Total requested amount.	\$ 153,500
What is your plan for sustaining the benefits, value, and success of your project at the conclusion of 2018-19 HCBS Funding?	D.E.S.I. will sustain the benefits of 2018-19 HCBS funding by focusing efforts on sustainable and effective capacity growth. Strategies are also compatible with additional funding opportunities D.E.S.I. is currently pursuing to be utilized in a blended/braided manner. D.E.S.I. will have expanded its knowledge base sufficiently to train future staff without having to rely on costly training providers.