

Vendor name	Positive Links, LLC
Vendor number(s)	HB1029
Primary regional center	Regional Center of the East Bay
Service type(s)	Behavioral Adult Day Program
Service code(s)	515
Number of consumers currently serving	16
Please describe your person-centered approach in the concept development process; how did you involve the individuals for whom you provide services?	A select group of participants met with the Executive Direct in early December to discuss what they like about the program and what they would want to improve.
Does the concept address unmet service needs or service disparities? If so, how?	Our funding request addresses unmet service needs in order to be in compliance with the upcoming HCBS requirements in the following areas: Developing a job developer/volunteer outreach program with student interns to develop greater capacity to assist participants in engaging in diverse preferred activities in natural environments; engaging with non disabled people; enhancing transportation options; and developing opportunities for participants to procure competitive employment.
Barriers to compliance with the HCBS rules and/or project implementation	Positive Links has to shift from a management driven organization to a participant driven program: Barriers include: Change in paradigm for participants, direct support professionals and administrative staff (including training for all); Lack of transportation in the face of diverse community preferences; Recruiting volunteers to expand the ability of staff to assist participants in meeting their preferences; Staff being trained on how to be community ambassadors; participants participating in competitive employment.

<p>Narrative/description of the project. Identify which HCBS federal requirements are currently out of compliance; include justification for funding request</p>	<p>Positive Links is requesting funds to close the gap between current supports and services and required changes to comply with federal requirements to meet the upcoming Home and Community Based Services. Our goals are: <b>Goal #1: Develop a Volunteer program to recruit volunteers (student interns and community members) to offer a 1:1 volunteer to participant ratio to enhance participants opportunities to pursue diverse preferences in the community, procure employment and volunteer with local businesses and organizations. (Requirements #: 1, 4, 5)</b> <u>Objective:</u> -#1 Hire a Job Developer/Volunteer Coordinator in order to increase the pool of opportunities for participants, identify community resources, provide training job skill training to participants <u>Objective #2</u> Develop a volunteer policy and procedure manual for student interns and other community members to engage participants – outcome- participants want to work and pursue a diverse preferences. <b>Goal #2 Expand transportation opportunities to enhance community activities (Requirements #1,4)</b> <u>Objectives:</u> #1 Lease to purchase two small vehicles (4 or 5 passengers) to assist participant’s in increasing their access to the community #2 Purchase curriculum to enhance the mobility training of the participants/staff #3 Encourage all of the participants to be independent in mobility as much as they can (e.g. sign up for the local Para transit agency, staff accompanying participants on public transportation- outcome- Positive Links needs additional transportation to offer choices <b>Goal #3 Hire a participant advocate who can be trained to provide training and quality assurance to the program around participant involvement in person centered practices</b> <u>Objectives;</u> #1: Train participants and staff in person centered practices; #2 Meet with participants monthly to listen to their concerns and celebrations – outcome all stakeholders need to hear participants voices and understand their needs. The Advocate can provide a voice for participants and also help them find their voice through training</p> <p><b>Goal #4 Train participants, direct support professionals and management/administrative staff on the person centered model highlighting the transition from a management model to a participant person centered model (Requirements # 1,4,5)</b> <u>Objective:</u> #1 Identify a clinical trainer to provide quarterly trainings to participants, direct support professionals and management staff (training topics include: being a community connector, person centered planning, identifying when your being person centered versus staff centered, the use of person centered language instead of deficit discussion, how to access community integration activities, etc.); Job Developer will also provide trainings.</p>
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<p>Estimated budget; identify all major costs and benchmarks — attachments are acceptable</p>	<p>Please see Attachment A:</p>
<p>Requested funding for 2017-18</p>	<p>\$111,284.00</p>
<p>Estimated timeline for the project</p>	<p><b>Timeline July 2018- June 2019-Quarter #1:</b> Hire and train staff; retreat to review roadmap for the project and share information, begin mobility enhancements (lease to purchase vehicles, train staff and participants on options; get participants signed up for Para transit and begin mobility trainings for participants and staff), Hire &amp; train Job Developer- start development of an outreach plan for identifying potential employers, community resources and volunteers who can assist with helping participants with community integration activities; begin training with participants; purchase needed curriculum</p> <p><b>Quarter #2:</b> Begin quarterly trainings with participants; train staff, administration and participants on new person centered practices, Complete outreach plan for community members that includes participant involvement. Develop policies and procedures and other infrastructure for volunteer coordination. Continue mobility training, Job developer to meet individually with participants to determine their job needs and training needed to be competitive; other items not completed during Quarter 1 <b>Quarter #3-</b> Continued monthly trainings, matching participants with paid employment &amp; volunteer positions; training participants on participating in the hiring process Other items not completed during Quarter 2 <b>Quarter #4-</b> Other Items not completed during Quarter 3; Develop a sustainability plan for the grants sunset. Continue the activities of the previous quarters.</p>

	Home and Community Based Services HCBS Rules				
	<b>Attachment A Proposed Budget- Positive Links</b>				
	<b>Personnel</b>				
	Job Developer/Volunteer Coord	\$62,352.00	\$30 per hour x 40 hours per week x 12 months		
	Advocate (.25FTE)	\$5,196.00	\$10 per hour x 10 hours per week x 12 months	Regional C	
	Personnel Subtotal:	\$67,548.00			
	Fringe Benefits @ 23%	\$15,536.00	Futa, FICA, WC, health, dental, etc.		
	<b>Personnel Total:</b>	<b>\$83,084.00</b>			
	<b>Consultant Fees</b>				
	Clinician	\$11,700.00	\$65 per hour x 15 hours per month	Training for staff	
	Outreach Materials	\$3,000.00		Community Outreach for volunteers and partners	
	Program Materials	\$2,500.00		training videos and other curriculum	
	2 Vehicle Leases	\$10,000.00		Two small model vehicles- lease to purchase	
	Communication	\$1,000.00		Pads for communication new staff and non verbal partici	
	<b>Expense Subtotal</b>	<b>\$28,200.00</b>	payroll, accounting, management, legal		
	<b>Total Budget</b>	<b>\$111,284.00</b>			

