

Vendor name	Friends of Children with Special Needs (FCSN)
Vendor number(s)	HB0564 (EBADP- East Bay Adult Day Program)
Primary regional center	RCEB
Service type(s)	Adult Day Program (ADP)
Service code(s)	510
Number of consumers currently serving	58
Please describe your person-centered approach ¹ in the concept development process; how did you involve the individuals for whom you provide services?	Established for more than 20 years, FCSN operates with a mission to help individuals with special needs and their families find love, hope, respect, and support <u>through integrated, community involvement</u> . FCSN, clients, and families work together to provide a program of caring and understanding to help individuals exceed expectations and create a purposeful, meaningful life. FCSN caters to clients' cultures, unique aspirations and wishes. We conduct training and provide support to promote, encourage and foster clients' independence and community involvements. Thinking from the person's point of view and respecting and validating their feelings and needs has made FCSN an award-winning program, with long waiting lists. Community involvement, integrated outings and vocational training that FCSN EBADP provides to clients are based on staff's experiences, skills, and knowledge of their clients, gathered through one-on-one and small group sessions, outings, and PCP assessments. However, PCP calls for a major change in thinking and an adjustment in programming to allow the client to drive his or her own life and learn self-advocacy. This requires step-by-step training for clients and for staff, helping clients to determine their preferences, voice them, and then approach situations realistically, creating achievable steps to actualize personal goals.
Does the concept address unmet service needs or service disparities? If so, how?	FCSN hires employees with multicultural backgrounds and language capacities. This allows FCSN to reach an underserved population and address needs of clients and families of non-English and monolingual and mono-cultural backgrounds. A vast majority of FCSN's staff is bilingual in English and many Asian languages. Foundational to FCSN's program is client participation in vocational training, volunteer work in the community, and integrated outings that integrate FCSN clients with community members without disabilities. FCSN has empowered a number of clients to develop hidden talents, abilities unknown to their parents. This has occurred because FCSN's talent pool of staff and volunteers bring their skills to programming. As a result, curriculum is client-focused, but not

¹A person-centered approach emphasizes what is important to the individual who receives services and focuses on personal preferences, satisfaction, and choice of supports in accessing the full benefits of community living. For more information regarding person-centered practices, please visit <http://www.nasddds.org/resource-library/person-centered-practices/>

	<p>client-driven. Funding for HCBS will shift FCSN’s offerings to those requested and advocated by clients, enabling FCSN to assist more participants in developing meaningful interests, both vocationally and as avocations.</p>
<p>Barriers to compliance with the HCBS rules and/or project implementation</p>	<ol style="list-style-type: none"> 1) Transportation barriers to meet <u>Federal Requirements #1, #4, #5</u>): FCSN EBADP has struggled to provide transportation to meet clients’ person-centered goals for integrated employment training and community outings. Staff has expressed reluctance and unwillingness to transport clients to vocational training and outings in their personal vehicles. We are facing an urgent need for accessible transportation. 2) Barriers for competitive and integrated employment to meet <u>Federal Requirements #1, #4, #5</u>: Need funding for professional job developers and sufficient job coaching services to fit clients’ unique needs and career goals. 3) Barriers of clients’ confidentiality being protected in the community to meet <u>Federal Requirement #3</u> 4) Lack of alternative communication devices to meet <u>Federal Requirement #3</u> for nonverbal clients or clients with severe/profound intellectual disability.
<p>Narrative/description of the project. Identify which HCBS federal requirements are currently out of compliance; include justification for funding request</p>	<ol style="list-style-type: none"> I. Transportation (<u>Federal Requirements #1, #4, #5</u>): We will need funding to lease two sedan cars (4-passenger) and for operational costs to use FCSN vehicles (2 vans and 1 bus) for clients’ person-centered vocational training and outings in the community. II. Employment (<u>Federal Requirements #1, #4, #5</u>): Competitive, integrated employment opportunities will be offered to program participants <ol style="list-style-type: none"> 1. Conduct Person-Centered assessment for each participant’s vocational skills, interests and soft skills for employment 2. Provide culturally and linguistically compatible employment / job training. 3. Develop volunteering opportunities in the community for clients to generalize skills learned and develop flexibility with different work environments. 4. Explore employment opportunities and collaborate with local businesses for clients’ Person-Centered job placements. 5. Once participants obtain job opportunities, FCSN will offer job coaching services to support client success. III. Tech Devices/Electronic System (<u>Federal Requirement #3</u>): FCSN must acquire tech devices for alternative communication devices for clients with limited communication skills as well as data recording/tracking, progress notes, and documentation to comply with HIPPA and HCBS. Portable, secured tech devices can contain clients’ confidential information, preferences, goals,

	<p>and needs to give staff ready-access out in the community on client outings and training so staff can support clients and respond in emergencies. Staff must be trained to use these new devices to ensure safe use, in compliance with all HIPPA and other regulations.</p> <ol style="list-style-type: none"> 1. Update/ Navigate community resources for outings, public transit, and employment opportunities. 2. Use portable, electronic device and communication software that supports clients' outings, their planning, documentation, and monitoring of clients' safety and full inclusion in the community. <p>IV. FCSN Intranet Web Page (Federal Req. #3): Developing an intranet web page that connects employment opportunities to agencies and clients looking for longstanding employment. This intranet would collect info about positions, skills needed and available job openings for both group and individual placements. Having the advantage to centralize job opportunities and match the interests and capabilities of individuals to the available positions will improve opportunities for successful, long-term employment for clients.</p>
<p>Estimated budget; identify all major costs and benchmarks— attachments are acceptable</p>	<p>Estimated Budget: \$146,072</p> <p>I. Transportation: \$58,400</p> <ol style="list-style-type: none"> 1) Two leased cars (including leasing cost, insurance & operation expenses) - \$26,000 (\$13,000/yr X 2 cars); 2) FCSN vehicles (2 vans & 1 bus) expenses: \$32,400 (30% of the operating expenses \$108,000/yr) <p>II. Employment- \$35,672</p> <ol style="list-style-type: none"> 1) Job Developer- \$16,016/yr (10hrs/wk,52 wks/yr,\$22/hr, 40% benefits) 2) Job coaching- \$19,656/yr (15 hrs/wk, 52 wks/yr, \$18/hr, 40% benefits) <p>III. Tech Devices/System- \$40,600</p> <ol style="list-style-type: none"> 1) Augmentative and alternative communication devices- \$1,000 2) Tech Device- \$13,200 (\$600/device,22 staff) 3) Monthly System Service Fee- \$26,400 (\$100/m,22staff, 12m) <p>IV. Intranet Web Page for Employment- \$11,400</p> <ol style="list-style-type: none"> 1) Web page design: \$2,400 Monthly Web Page Updates: \$9,000 (100hrs/yr, \$90/hr)
<p>Requested funding for 2017-18</p>	<p>\$146,072</p>
<p>Estimated timeline for the project</p>	<ol style="list-style-type: none"> I. <u>Transportation</u>: Within the first month of the HCBS Project II. <u>Employment</u>: Ongoing III. <u>Tech Devices/Electronic System</u>: By the 1st quarter of HCBS project IV. <u>FCSN Intranet Web Page</u>: By the 1st quarter of HCBS project