

DEPARTMENT OF DEVELOPMENTAL SERVICES

1600 NINTH STREET, Room 320, MS 3-9
SACRAMENTO, CA 95814
TDD 654-2054 (For the Hearing Impaired)
(916) 654-1958



March 16, 2010

TO: REGIONAL CENTER EXECUTIVE DIRECTORS

SUBJECT: PROGRAM DIRECTIVE TO REGIONAL CENTERS PURSUANT TO WELFARE AND INSTITUTIONS CODE SECTION 4692: UNIFORM HOLIDAY SCHEDULE

As you know, the implementation of a Uniform Holiday Schedule throughout the regional center system was instituted last year pursuant to the 2009-2010 State Budget Trailer Bill, ABX4 9. The statute grants the Director of the Department of Developmental Services (Department) the authority to make revisions to the list of holidays delineated in law.

The Department issued a program directive to regional centers on this topic on September 14, 2009; the program directive can be found at www.dds.ca.gov. As noted in the directive, in implementing the Uniform Holiday Schedule, when a holiday falls on a Saturday, the holiday shall be observed on the preceding Friday, and when a holiday falls on a Sunday, the holiday shall be observed on the following Monday.

The purpose of this program directive is to clarify the implementation of the December holidays when the above rule is insufficient to determine the uniform holidays. When one of those holidays fall on a Saturday and the preceding Friday is also being observed as a uniform holiday, and/or if a uniform holiday falls on a Sunday and the following Monday is also being observed as a uniform holiday, the holiday(s) which fall on the weekend shall be observed on the next following program day that is not already being observed as a uniform holiday. For example, in 2010, the December 24, 25, and 26, holidays listed in statute shall be observed on Friday December 24, Monday December 27, and Tuesday December 28. In 2011, the December 24, 25, and 26 holidays shall be observed on Friday December 23, Monday December 26, and Tuesday December 27.

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This program directive will be posted on the Department's homepage www.dds.ca.gov. Regional centers should take appropriate action to notify their communities of this program directive.

If you have any questions about this correspondence, please contact Brian Winfield, at (916) 654-1569.

Sincerely,

ORIGINAL SIGNED BY

RITA WALKER
Deputy Director
Community Operations Division